

## COMMITTEE REPORT CHECKLIST

Name of Committee:	Planning Development Management Committee	
Date of Committee:	15/01/15	
Title of Report:	Conservation Area Character Appraisals	
Report Number:	CHI/14/091	
Report Author:	Bridget Turnbull	
Directorate:	Communities Housing & Infrastructure	
Date(s) report considered by CMT (if appropriate):	N/A	
Is report "exempt" under the Access to Information Act?  Please also specify paragraph numbers opposite. Guidance can be found at: <a href="http://thezone/cg/DemocraticServices/ct_exempinfo.asp">http://thezone/cg/DemocraticServices/ct_exempinfo.asp</a>	No	
Equalities Impact Assessment attached: (also to be submitted to Sandra Bruce <a href="mailto:sandrab@aberdeencity.gov.uk">sandrab@aberdeencity.gov.uk</a> ) Please note that parts 1, 2 and 8 of the revised form should be completed and submitted to Sandra Bruce, even if an assessment is not needed. This explains why an assessment is not required. For more details, visit <a href="http://thezone/cg/DemocraticServices/ct_Guidance_For_Report_Authors.asp">http://thezone/cg/DemocraticServices/ct_Guidance_For_Report_Authors.asp</a> or contact Sandra Bruce directly.	No	
Privacy Impact Assessment carried out: Please refer to <a href="http://thezone/cg/LegalServices/cg_access_to_information.asp">http://thezone/cg/LegalServices/cg_access_to_information.asp</a> for further advice on PIAs.	No (not necessary)	
Number of attachments submitted with the report	0	
<b>Report Consultation – Required in terms of Standing Orders</b> <b>Please read the guidance on the Zone:</b> <a href="http://thezone/cg/DemocraticServices/ct_Guidance_For_Report_Authors.asp">http://thezone/cg/DemocraticServices/ct_Guidance_For_Report_Authors.asp</a>		
	Date of Issue	Date of Response
<b>Elected Members:</b>		
Convener Cllr Ramsay Milne	05/01/2015	No response
Vice Convener Cllr Andrew Finlayson	05/01/2015	No response

Council Leader Jenny Laing	05/01/2015	No response
Convener of Finance, Policy and Resources Councillor Willie Young	05/01/2014	No response
Local Members (if applicable): Cllr Marie Boulton Cllr M Tauqeer Malik Cllr Aileen Malone Cllr Angela Taylor Cllr Gordon Townson Cllr Ian Yuill Cllr Neil Cooney Cllr Andrew Finlayson (also consulted as vice-convener) Cllr Callum McCaig Cllr Ross Grant Cllr Ramsay Milne(also consulted as Convener ) Cllr Jim Noble Cllr Andrew May Cllr Jean Morrison Cllr Nathan Morrison Cllr Muriel Jaffrey Cllr John Reynolds Cllr Sandy Stuart Cllr Willie Young	05/01/2015	No response
<b>Officers:</b>		
Jane MacEachran, Monitoring Officer	18/12/2014	No response
Steve Whyte, Section 95 Officer	05/01/2015	No response
Head of Service, Office of Chief Executive Ciaran Monaghan	05/01/2015	No response
Legal and Democratic Services (separate from consultation with Monitoring Officer)		
Finance (separate from consultation with s.95 officer) Steven Whyte		
Clerk	18/12/2014	No response
<b>Other officers:</b>		
Pete Leonard Margaret Bochel Stephen Booth Sandy Beattie Mike Duncan Gale Beattie Andy Brownrigg Daniel Lewis	19/12/2014 18/12/2014 05/01/2015	No response

<b>Trade Unions (where applicable):</b>		
N/A		
<b>External (where applicable):</b>		